

Bettendorf Public Library Information Center
 Special Board of Trustees Meeting
 Thursday, March 1, 2018, 5:00 P.M.
 Malmros Room



Agenda item	Responsibility	Action	Result
1. Roll Call	Barrett		Present: Herzberg, Lewis, Pratt, Wagle. Absent: Brandtner, Lindquist, Rabine.
2. Approval of agenda	Herzberg	Approve	Motion by Pratt, second by Wagle to approve the agenda as presented. VOTE: Ayes: Herzberg, Lewis, Pratt, Wagle. Nays: None. Absent: Brandtner, Lindquist, Rabine. Motion carried.
3. Public Forum (limit of 3 minutes per person)	Herzberg		There were no respondents.
4. Items for Review/Approval <ul style="list-style-type: none"> • Proposed City Amendments for remaining FY 17/18 Library Budget • Proposed City Allocations for FY 18/19 Library Budget 	Mannix Mannix	Review/Approve Review/Approve	The Director stated that the proposed changes to the budget does not reflective of the Library's budgeting practices. This discussion is in response to a request of the City to meet an overall City deficit. The City Council elected not to increase the tax levy. Therefore, all City departments have been requested to make cuts within each department to

			<p>offset both the current fiscal year and the 2018/19 fiscal year.</p> <p>The Director met with the City Administrator on February 14 and a request by the City made to reduce the 2017/18 Budget a total of \$67,000. NOTE: At the February 8 Board of Trustees meeting, the Board approved a \$17,000 reduction in Capital Outlay (library materials), plus equipment maintenance as determined by City Administration.</p> <p>It was further requested that the Library rescind a request for general fund allocation to replace the security gates at the library entrance (\$7,500) and rescind a request to replace a public services copier (\$6,000).</p> <p>The City Administrator requested that the Library's proposed 2018/19 Budget be reduced by \$50,000 in Capital Outlay.</p> <p>The Director's recommendation to meet the requested budget reductions would be to reduce general allocation fund expenditures for 2017/18 by \$42,000. To offset the reductions to the budget, the Library would transfer \$25,000 from the Library's special reserve funds to the</p>
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			<p>Capital Outlay line.</p> <p>For the 2018/19 fiscal year, the Library would reduce the general fund allocation/expenditures for Capital Outlay by \$25,000 and transfer \$25,000 from the Library's special reserve funds to the Capital Outlay line.</p> <p>City Administration indicates that barring any continued financial deficits at the City level, Library funding levels would return to the originally proposed 2017/18 levels in fiscal year 2019/20.</p> <p>The Board discussed the proposals, stating their concerns regarding patron expectations of the Library and the fact that the Board does not want the Library's collection to suffer in quality.</p> <p>The Director stated that before making her recommendations, she met with the managers of both Adult and Youth Services to discuss the impact of the reductions. Both managers confirm the proposed strategy, which maintains the collection adequately. The estimated Capital Outlay budgets maintain an average of 11.22% of the Library's total operating budget over the two years under consideration.</p>
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			<p>Motion by Pratt, second by Lewis that in response to a request by the City of Bettendorf for a reduction in the Library's budget for Fiscal 2017/18, the Board approve the reduction of general fund allocation/expenditure for Capital Outlay in the 2017/18 budget by \$42,000, and transfer \$25,000 to the Capital Outlay line from the Library's special reserve funds.</p> <p>ROLL CALL VOTE: Ayes: Herzberg, Lewis, Pratt, Wagle. Nays: None. Absent: Brandtner, Lindquist, Rabine. Motion carried.</p> <p>Motion by Wagle, second by Lewis that in response to a request by the City of Bettendorf for a reduction in the Library's proposed budget for Fiscal 2018/19, the Board approve the reduction of general fund allocation/expenditure for Capital Outlay in the proposed 2018/19 budget by \$25,000, and transfer \$25,000 to the Capital Outlay line from the Library's special reserve funds.</p> <p>ROLL CALL VOTE: Ayes: Herzberg, Lewis, Pratt, Wagle. Nays: None. Absent: Brandtner, Lindquist, Rabine.</p>
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			Motion carried.
Adjourn	Herzberg	Discussion	The Meeting adjourned at 5:50 p.m.